



Job description – Prepress Operator

For over three decades, PCL Graphics has been at the forefront of the digital custom graphics printing industry. Our team is equipped with innovative and ambitious minds, full of new ideas. We love to challenge the status quo on a daily basis.

We are looking for a **Prepress Operator** to join our Production department. He or she will work in our high-volume, high-speed, large format print environment.

Essential Functions:

- Experience with image manipulation, color correction, file prep and troubleshooting
- Accurately process customer supplied files for print production and retouch client's file according to Work Order
- Use and manipulate computer software in a prepress environment having to do with digital color control, page imposition, production queues, and output
- Examine job orders to determine quantities to be printed, stock specifications, colors, or special printing instructions
- Provide updates on the status of Work Orders
- Work on multiple projects in a fast-paced environment
- Layout files as required per Work Order specifications
- Check that all information regarding Work Order is correct before accepting job, perform Digital duties perfectly and check that all information is correct regarding Work Order before giving the job to the next stage of Production
- Maintain a neat and safe working environment in the prepress department

Skills and Experience

- Associate or BA degree in related field
- 4+ years in related prepress field
- Strong knowledge of file ripping software, media storage and ICC profiles
- Proficiency in Adobe Creative Suite, particularly illustrator, InDesign, Photoshop and Acrobat

Key Competencies

- Strong attention to detail
- Able to take initiative
- Possesses the ability to multi-task
- Excellent verbal and written communication skills
- Possesses strong organizational skills
- Ability to see colour inaccuracies on a file
- Willingness to learn new and emerging technologies
- Ability to resolve problems, document all issues
- Firm grasp of computer/graphics terminology
- Ability to work in a fast-paced environment

Salary: \$41,000 - \$44,000

Location: Markham, Ontario

Please contact: christina@pclgraphics.com